



2023-24 Winter Season Court Reservation Info

- The 2023-2024 season is scheduled from September 21st, 2023 to April 30th, 2024.
- There is no season court play 11/23 (Thanksgiving), 12/22-1/2/24 (Holiday Break), and 3/31/2024 (Easter).
- Season courts are reserved for the full season from September 21, 2023 to April 30, 2024.
- A “half-season” court can be reserved for either the 1st half or 2nd half of the indoor season, but a full 30-week court could bump that reservation if requested for the full season.
- For any courts requesting only a “half season” the weeks of play are as follows:
 - *Monday through Saturday courts will meet 13 weeks in the 1st half of the season and 17 weeks in the 2nd half.*
 - *Sunday courts will meet 13 weeks in the 1st half and 16 weeks in the 2nd half.*
- No deposit is required for current members and season court time holders.
- New Groups and Returning Groups must have an appointed Court Captain to manage the group and communicate with TCR
- To request a change in day, time, or location, please contact Marie Nye in the business office (585-381-2529 Ext. 111).
- Completed court rosters and a schedule for the entire indoor season is due September 8th, 2023.
- TCR provides access to a schedule-making software. Contact Marie Nye to sign-up for use of the software.
- For courts starting in January 2024, schedules and rosters are due by December 15th, 2023.

Court Captain Information

The season court CAPTAIN is responsible for the following:

- You are the representative for your group. You will communicate directly with TCR about the court, player roster, and schedules. You will relay pertinent information to the players on your roster.
- Reserving the court for the full indoor season or a half season (A full season request could bump a half season reservation).
- Reminding all players on the roster they **must be TCR winter members and pay dues by 9/28/23.**
- *Half season memberships are available for Sept 21st -Jan 15th or Dec. 22nd -Apr 30th)
- Informing TCR of the players in the group and the number of plays each player should be charged by September 9, 2023, by submitting a completed TCR Season Court Roster Form. **Court fees are due by 10/28/23.**
- Providing a copy of the final schedule for the group to TCR by September 8, 2023.
- Any changes in the group must be submitted by the court captain to Marie Nye in the Business Office.
- Establishing a policy for how subs pay for their court time (e.g., “gift” from the scheduled player, reimburse scheduled player) by September 8, 2023. **Please note that non-member substitute players are limited to subbing 3 times per season court and will be billed an additional guest fee of \$16 per day.**

Season Court Make-Up Policy

TCR will provide make-up dates for any weather-related court cancellations. Court cancellations due to Government mandates, such as New York State or Monroe County Department of Health Orders, will be considered by the Board of Governors in its sole discretion as to possible make-up dates or reimbursements, but there shall be no entitlement to either.

2023-2024 Indoor Season Court Reservation Form

**If you are a Captain for multiple courts on different days, please fill out a separate form for each.*

Day of the Week: _____ Court Time: _____

Court Captain: _____ Bubble # _____ Court #(s): _____

**Bubble 1 & Bubble 2 are clay courts, Bubble 3 are hard courts.*

Phone: _____ Email: _____

Full Season _____ Half Season: Sept-Dec _____ Jan-Apr _____

Notes:

I have read and understand the court captain responsibilities and season court make-up policy.

Court Captain's Signature: _____ **DATE:** _____

*Please note: TCR provides a schedule software for use by court captains

*If you'd like information about the software, please contact Marie
(roster and completed schedule due to TCR by 9/8/23)

To Submit This Form: Please mail to 570 Kreag Road, Pittsford, NY 14534 ATTN: Marie Nye
Or Email to Marie Nye (Marie@tcr1886.com)

RETURN BY May 21st, 2023 TO HOLD YOUR CURRENT SEASON COURT